

Gustavus Adolphus Lutheran Church Background Verification Disclosure

Gustavus Adolphus has been mandated by our insurance company to do background checks on all volunteers working with children, or else we will lose coverage. We will be doing a county courthouse search and a national criminal file check. The wording below comes from the company Choice Point Services who will do the search for us. Thank you for your cooperation.

A consumer report is being obtained from a consumer reporting agency for the purpose of evaluating you for employment, volunteer service or a contracted position, including retention as an employee, volunteer or independent contractor.

This report may contain information bearing on your character, general reputation, and personal characteristics from public or private record sources.

Authorization/ Consent

During the application process and at any time during the tenure of my employment/service with Gustavus Adolphus Lutheran Church, I hereby authorize ChoicePoint Services Inc., on behalf of Gustavus Adolphus to procure a consumer report which I understand may include information regarding my character, general reputation, or personal characteristics. This report may be compiled with information from courts record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification, to the extent such investigation includes information bearing on my character, general reputation, or personal characteristics.

Volunteer/Employee Signature

Date

_____-_____-_____
Social Security Number *

Date of Birth *

* For identification purposes only

Printed Name _____

Street Address _____

City, State, Zip _____

MN Residents please note: In connection with your application for employment/service, your consumer report may be obtained and reviewed. Under Minnesota law, you have a right to receive a free copy of your consumer report by checking the appropriate box below.

____ YES, I am a Minnesota resident and would like a free copy of my consumer report.